

COMMUNITY ENGAGEMENT PLAN

1/ LAUNCH A PUBLIC PROJECT WEBSITE

- (a) Create and publish a dedicated website for the project.
- (b) Ensure the following are posted on the website :
 - (i) Project name, Nameplate Capacity, and technology type
 - (ii) Legal name and contact info of the Proponent.
 - (iii) A scale map showing: Boundaries of the Project Site; Location of the Connection Point(s); Location of the Connection Line.
 - (iv) Description of public engagement activities and public opportunities.
 - (v) Notice of at least one public community meeting (posted at least 15 days in advance).
 - (vi) Copy or summary of minutes from each public community meeting.

2/ HOST A PUBLIC COMMUNITY MEETING

- (a) Schedule at least one public community meeting to discuss the project.
- (b) Hold the meeting prior to the RFP submission.
- (c) Format may be virtual or in-person, but will be open to the public at large and will be recorded.
- (d) Ensure the meeting includes:
 - (i) A presentation of: Legal name and contact of Proponent; Project name, Nameplate Capacity, and technology; Scale map (project site, connection point, connection line).
 - (ii) A Q&A session where: Public may ask questions; All attendees can hear the discussion.

3/ MEETING NOTICE – DELIVERY REQUIREMENTS

- (a) At least 15 days before the meeting date, send a formal notice (via email, registered mail, or courier) to:
 - (i) Adjacent Property Owners/Occupants → All properties adjacent to the project site boundaries.
 - (ii) Local Municipality Officials → The CAO (or equivalent) of each municipality in which any portion of the project is located.

4/ DOCUMENT AND RETAIN RECORDS

- (a) Keep dated records of all notices sent and recipients.
- (b) Retain meeting minutes with: Public attendance summary; Q&A records; Visuals used.
- (c) Update project website with minutes or summary after the meeting.